



BHARAT PUMPS & COMPRESSORS LIMITED

(A Government of India Undertaking)

Phone : 0532-2687371

NAINI, ALLAHABAD - 211010

Fax : 0532-2687075

E-mail – bpclindia@sancharnet.in

No.GA/191/Veh/2018-

Dated: 24-02-2018

Shri/Madam/M/s _____

Tender notice for 10 Seaters closed vehicles

SEALED tender are invited from reputed Transporters/Operators, capable of providing 10 Seaters closed vehicles (model 2013 & above) under the rules and rendering prompt and efficient services. Visit at our Web Site www.bharatpumps.co.in for tender details.

Set of tender document can be obtained from the office of General Administration Department from 25-02-2018 to 17-03-2018 on remittance of tender fee of Rs.1000/= (Rupees One Thousand only) 10 seater closed vehicle on Cash/Demand Draft in favour of M/s Bharat Pumps & Compressors Limited Naini, Allahabad (non-refundable). The last date of submission of the tender document is 18-03-2018 at 4.00PM & opening date of tender is 19-03-2018 at 2.00PM

(Amit Kumar Pandey)
Manager (HR)

CHECK – LIST

- | | |
|--|--------------------------|
| 1. EMD as per tender document to be accompanied with tender document. | <input type="checkbox"/> |
| 2. Commercial registration (Maxi Cab/Taxi Permit) as per contract carriage Act in the name of Tenderer/company of Tenderer to be submitted with tender document/before engagement of vehicle(s). | <input type="checkbox"/> |
| 3. Insurance paper of vehicle as state carriage with Tender document. | <input type="checkbox"/> |
| 4. Pollution Certificate with Tender Document. | <input type="checkbox"/> |
| 5. Proof of deposit of Passenger Tax as applicable with Tender document. | <input type="checkbox"/> |
| 6. Copy of Driving License of the driver to be deputed with Tender document. | <input type="checkbox"/> |
| 7. Security deposit as per tender document to be deposited after LOI date but before putting vehicle in operation. | <input type="checkbox"/> |
| 8. Photocopy of PAN CARD to be submitted, with Tender document. | <input type="checkbox"/> |
| 9. Undertaking in writing for complying with PF, ESI, norms as per concerned acts to be submitted with tender document. | <input type="checkbox"/> |
| 10. (a) Transporter applying for more than one vehicle have to be deposit Security Money for each vehicle separately. | <input type="checkbox"/> |
| (b) Papers for all vehicles plus driving license for all drivers separately to be submitted with tender document. | <input type="checkbox"/> |

NOTE :-

1. In case of new vehicle of model 2018 (showroom) the time limit for fulfilling the condition of SL. No. 2 , 3, 4 & 5 to be submitted within one month of getting LOI. After the expire of this time limit the contract will be terminated automatically.

To indicate in each box with a tick mark.

(I) if YES

(II) If No

(Signature of Transporter)

Name :

Address :

Date :



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Ref.: GAD/192/TPT/2018-

Dated: 24-02-2018

Tender details for 10 Seater closed vehicles for 2018-2019 under two bids system

SEALED tender are invited under two bid system containing Bid No.1 (Technical and General conditions) and Bid No.II (Rates for monthly kms and other financial details), from reputed contract carriers/operators capable for providing 10 Seaters closed vehicle, model 2013 & above and rendering prompt and efficient services for transportation of employees of Bharat Pumps & Compressors Limited Naini, Allahabad.

Details Terms & conditions:-

- a) No. of 10 Seaters closed vehicle required 03 Nos.
- b) Period of contract One year
- c) Commencement of Work As per award of contract
- d) Cost of tender documents Rs.1000/-(Rupees one thousand) only (Non-refundable)
- e) Availability of tender documents From 24-02-2018 to 17-03-2018
- f) Last date of receipt of tender Up-to 4.00Pm on 18-03-2018
- g) Date of opening of tender at 2.00PM on 19-03-2018
- h) **Earnest Money**:- Rs.5,000.00 (Rupees five thousand only) for each 10 seater closed vehicle, in form of Demand Draft drawn on any scheduled bank in favour of M/s Bharat Pumps & Compressors Limited, Naini, Allahabad, Cash/Money order will not be accepted. The Bank draft must be attached to Bid No. I of the tender. Tender not accompanied with requisite earnest money shall summarily be rejected. Earnest money of the unsuccessful tenderer/bidder shall be refunded after finalization of the tender and shall bear no interest.
- k) Set of tender document can be obtained on request from General Admin Deptt., M/s Bharat Pumps & Compressors Limited, Naini, Allahabad on remittance of non-refundable tender fee by depositing bank draft in favour of M/s Bharat Pumps & Compressors Limited, Naini, Allahabad.
- l) The tender documents can also be downloaded directly from our website www.bharatpumps.co.in. In case of downloaded tender, the cost of tender document fee per set (Non-Refundable) must be submitted separately in the form of Bank draft drawn on any scheduled bank in favour of M/s Bharat Pumps & Compressors Limited, Naini, Allahabad, during submission of tender document in a separate envelope in Bid No. I.
- m) BPCL reserves the right to split quantity/services ordered at rates accepted by L-1 bidder to meet the supply schedule/maintain uninterrupted services or in view of capacity of L-1 bidder.

....2/-

GENERAL INSTRUCTION FOR SUBMISSION OF THE TENDER

Interested parties may please quote with following details/documents for each vehicle:-

1. Tenderer is required to submit his offer in sealed cover giving reference to this tender notice No. date and name of the work, containing offers in two Bids (Bid No. I & Bid No.II) as specified in the tender documents:
2. Rate should be quoted in Annexure Bid No. II and should be inclusive of all expenses, charges /other taxes. This format should be kept in Bid No.II envelope. On the top of envelop the tender ref. no. due date, and "Tender Bid No. II, Rates for described work" must be written.
3. The documents submitted should be clear and legible.
4. Copy of GST registration/Permanent Account Number (PAN Card) to be submitted with tender Bid No. I.
5. Firm registration details if any and power of attorney in case of firm.
6. The vehicle offered should not be earlier than 2013 model. The offer for other earlier models will not be considered and there will be no weightage for higher than 2013 models.
7. The Tender may be deposited in the HR Deptt. It will be received only up-to 4.00PM on 18-03-2018
8. Tender Bid No. I (Technical & General conditions) will be opened at 2.00PM on 19-03-2018 in General Administration Deptt. Tenderer can participate in the tender opening.
9. Bid No. II Envelope of only those parties who qualify in the first stage after scrutiny of bid No.I will be opened at later date, which will be intimated to the successful tenderers by mail/fax/post. The successful tenderers can participate in the tender opening of Bid No. II also.
10. The Company is not under any obligation to accept the lowest tender/tenders and reserves the right to reject any or all the tenders without assigning any reasons whatsoever, and also to distribute the work and allot the work/works to more than one tenderer, at its sole discretion.
11. Proof of experience of operation of vehicles in large organization/establishments is to be attached with technical bid.
12. Tender should be submitted in two bid system in two separate sealed envelope mentioned Bid No.1 & Bid No.2 on top of the each envelope.

This tender documents issued to M/s/Shri/Smt

Manager (HR)
BPCL Naini,Allahabad.

BHARAT PUMPS & COMPRESSORS LIMITED
NAINI-ALLAHABAD

Bid No.I (1/2)

Questionnaire Forming Part of the Tender for Contract Carriage:

1. Name of the firm/Operators/Contract carriers in Full:
2. Address of Official Premises:
3. Address of other offices (If more than one. details may be given in separate sheet):
4. Telephone number/Mobile No.
Address at Allahabad or Naini:
E mail:
5. How long have you been in the Operation of business.
6. Give details of vehicles being possessed by you in a separate sheet.
7. State the place and area of your operation.
8. a) Give name & Address of your regular clients on separate sheet.
b) Have you entered into annual Contracts of work with any clients as above ?
9. Who are your bankers (Name & Address) enclosed copy of last Income Tax clearance Certificate & other details.

I/We certify that to the best of my/our knowledge the particulars furnish above are true and correct.

It is understood that the information furnished will be treated as confidential and will not be indulged to unauthorized person.

Witness: 1.
2.

Place:

Signature of Tenderer & Seal

Date:

Note: This annexure should be kept in Tender Bid No.I duly filled, signed and stamped.

Sl. No.	10 Seaters Closed Vehicle Make & Model	Registration No. & Name of Owner/ Agencies	Remarks if any
1.			
2.			
3.			

NOTE: Self attested photocopy of Registration book, Insurance, Taxes receipt, permit, Fitness, Pollution Certificate etc. and other statutory record which are necessary for contract carriage under present MV rules/Act must be enclosed for the vehicle.

Witness: 1.
2.

Place:
Date:

Signature of Tenderer & Seal

BHARAT PUMPS & COMPRESSORS LIMITED
NAINI-ALLAHABAD

Ref: GAD/192/TPT/2018-

Dated: 24-02-2018

TERMS & CONDITIONS FOR TENDER (10 SEATER CLOSED VEHICLE)

SEALED tenders are invited under two bid system containing Bid No.I (Technical and General conditions) and Bid No.II (Rates for Monthly kms and other financial details), from reputed contract carriers/operators capable for providing 10 Seaters closed vehicle, model 2012 and above for City & Rural area. Bid No. II Envelope of only those parties who qualify in the first stage after scrutiny of bid No.I will be opened at later date, which will be intimated to the successful tenderers by mail/fax/post.

Tenderer is required to submit his offer in a sealed envelop giving reference to this tender notice No. date and name of the work, containing offers in two separate envelops for Bid No.I & Bid No. II as specified in the tender documents.

The Company reserves the right to reject any or all the tenders without assigning any reasons whatsoever.

Bid No.1 (1st envelope):-

Tenderer must satisfy following terms & conditions otherwise tender will not be considered:-

1. 10 Seater closed vehicles should be of model 2013 and above.
2. Vehicle as well as its Passenger Tax, Taxi Permit, Insurance & Registration should be in the name of tenderer or registered travel agencies.
3. Vehicle should be registered for Contract Carriage /Maxi Cab under latest Motor Vehicle Act.
4. Tenderer must submit photocopies of all the above documents of vehicle for which tender is being submitted.
5. Tenderer will have to accept all the Terms & Conditions of the tender for which he will have to give his acceptance in writing otherwise tender will not be considered.
6. The Transporter will be allowed to replace any 10 seater closed vehicles for any route for maximum 2 days in a month in case contractual vehicle goes under breakdown/repairs/reconditioning, but replaced vehicle would be of the same model/condition and capacity. Replaced 10 Seaters closed vehicles must have valid route permit, Comprehensive Insurance Policy so as to cover passengers, driver and cleaner, the driver of the replace vehicle must have valid and effective driving licence, the fitness certificate and also proof of passenger tax paid for the replaced vehicle.
7. All the vehicles should be in good conditions.
8. Earnest Money of Rs.5, 000.00 for each 10 seaters closed vehicle, Indica Car & Indigo Car in form of Demand Draft drawn on any scheduled bank in favour of M/s Bharat Pumps & Compressors Limited, Naini, Allahabad must be attached to Bid No.I of the tender.
9. Tenderer may submit the tender for one or more vehicles.
10. Tenderer will have to provide PF & ESI Code of their Drivers and cleaners as per PF & ESI Act and also will have to deposit PF & ESI amount with concerned authority of its own.

Bid No.2 (2nd Envelope):

1. Bid No.02 will be opened only when the tenderer satisfy the above terms & conditions (of Bid No.1).

Manager (HR)
BPCL,NAINI,ALLAHABAD

BHARAT PUMPS & COMPRESSORS LIMITED
NAINI-ALLAHABAD

GENERAL TERMS & CONDITIONS(10 SEATER CLOSED VEHICLE)

1. The contract will be for a period of one year. The Company may at its discretion extend the contract further for six months/one year with the approval of competent authority on same terms and conditions.
2. The Contractor/Transporter will have to provide full specifications of quoted model with all features including seating capacity of 10 seater closed vehicle.
3. Physical inspection of vehicle offered will be carried out by BPCL officials before finalization of tender.
4. Contractor/Transporter will be allowed to put in operation the offered vehicle/vehicles in BPCL, Naini, Allahabad, along-with all the above required documents from the date of offer, failing which entire EMD and security deposit money of the contractor/Transporter will be forfeited.
5. Contractor/Transporter have to submit proof of ownership of vehicle (Registration Paper from RTO) failing which offer issued by the Company shall stand cancelled and EMD and security money will be forfeited by the Company.
6. The cost of fuel etc., salary and wages of the Drivers and cleaners, employed by the transporter for operating the vehicles shall exclusively be the liability of the transporter and BPC in no way will be responsible for payment of such expenditures. Transporter shall make the payment of minimum wages to the Driver/cleaner of the vehicle as per the statutory requirement proof of which must be submitted to HR Deptt. After making their payment.
7. The vehicle under the contract of M/s Bharat Pumps & Compressors Limited must have a permit issued by the Regional or State Transport Authority for the area of operation of 10 seaters closed vehicle of the routes specified for carrying employees and officers of M/s Bharat Pumps & Compressors Limited.
8. The transporter shall obtain route permit (Maxi cab/ permit of 10 seaters closed vehicle) and fulfill other statutory requirement and any other relevant mandatory dues etc. for operating the vehicles. BPC will, in no way, be responsible for obtaining such permit etc.. Payment of taxes such as Passenger Tax, Surcharges, Insurance charges and all local taxes shall be sole liability/responsibility of the transporter and the contractor/Transporter shall not be allowed to operate his vehicle in BPC without discharging these obligations.
9. The Transporter should have comprehensive Insurance policy to cover the passenger, workmen, Driver, Conductor/ Cleaner and vehicle to cover the risk of accident, death and payment of compensation as per rules/law in force for the time being.
10. The transporter shall attach a Photostat copy of the current receipt for Passenger Tax, Road permit and Insurance etc. along-with his monthly bill for hire charge. In the absence of the receipt of "Passenger Tax" no bills shall be passed and/or payments shall be made /paid.

Signature of Transporter

11. The Transporter shall during the validity period of contract on his own cost maintain his 10 Seater closed vehicle in very good running condition for transporting BPC employees from various places to BPC and back, via different prescribed routes in A/B/C/ and “G” shifts, as the case may be.
12. The 10 Seater closed vehicle must be registered under Motor Vehicle Act and Insured as State Carriage/Maxi Cab to cover the Passengers traveling in them.
13. The 10 seater closed vehicle will be operated in A/B/C and General shifts as the case may be, as per the time schedule fixed by the Company from time to time, for various routes from the places in Allahabad city/rural areas to BPC & vice-versa.
14. The Management will be at liberty to change the route and timing of vehicles as and when required.
15. The 10 seater closed vehicle will pickup/drop Company’s employees from different pickup points and routes fixed by the Company from time to time and in no case deviate from the prescribed routes/pickup points of scheduled timings without the written instructions from the officer in charge of the Company.
16. In case due to any reason, whatsoever, the transporter fails to provide the 10 seater closed vehicle, and/or is unable to transport the employees on any day/trip, as the case may be, he shall have to pay fine equal to three times the hiring charges for that day/trip in addition to proportionate recovery of hiring charges.
17. BPCL will pay only up-to last stoppage of the vehicle engaged as per the route specified.
18. BPCL shall not be liable for any wear and tear maintenance of loss or damage to the 10 Seater closed vehicle while in use or while garaged or parked.
19. The Transporters will be allowed to replace any 10 seater closed vehicle for any route for maximum 2 days in a month in case contractual vehicle goes under breakdown/repairs/ reconditioning, but replaced vehicle would be of the same model/condition and capacity. Replaced 10 Seaters closed vehicle must have valid route permit, Comprehensive Insurance Policy so as to cover passengers, driver and cleaner, the driver of the replaced vehicle must have valid and effective driving license, the fitness certificate and also proof of passenger tax paid for the replaced vehicle. Replacement beyond 2 days will not be allowed without prior approval of Manager(HR)/Head of HR Department of Company and if the vehicle is replaced for more than 2 days in a month without approval of the competent authority, the Management is free to take any action against the said transporter in terms of fine or otherwise.
20. If the short coming/negligence in proper running of hired vehicle or some sort of misbehavior on the part of owner or his staff is reported, BPC may deduct Rs.500/= per vehicle from bill, per offence which cannot be questioned.

Signature of Transporter

- 21 Driver of the vehicle must have experience for driving vehicle and must have valid driving license according to vehicle. Driving license, driving skill of vehicle driver will be checked initially and periodically by General Administration Deptt.. The transporter shall also ensure that only mature/experienced and disciplined Driver is engaged for operating the vehicle. Change of Driver must be intimated to HR Deptt in advance with his driving license.
22. Drivers who fulfill the condition at Sl.No.21 above and are certified by General Administration Deptt. should only drive the vehicle. Driving of vehicle by any body else except certified names will be viewed seriously and penalty will be imposed. No minor shall be engaged as cleaner.
23. Employees of operator engaged for running of the vehicles are not employees of the Company and any compensation arising due to operation of vehicles under the Govt. rules are whatsoever it may be, will have to be borne and paid by operator only. The company, in no way will be responsible for it.
24. In case the vehicle meets accident due to negligence of Driver, contract of vehicles may be cancelled.
25. In case of any increase/decrease in the rate of fuel, by any Government notification, request for any increase/decrease in rates, the extra cost of fuel will be paid to transporter based on actual consumption fuel per month taking into account average consumption of fuel to 12kms per litre for 10 Seater closed vehicle. Similarly rates would be reduced proportionately if diesel rates are reduced.
26. Transporter shall ensure availability of spare tyres in good condition, tools and other necessary items and also ensure that the vehicle is always reliable and in good condition.
27. The Driver and conductor of the vehicle will be responsible, if unauthorized persons are reported boarded/traveling in vehicle and BPC may impose liquidated damages which shall be decided by the Head of HR Deptt. of the Company & the penalty amount shall be Rs. 500/= per trip.
28. While the 10 Seater closed vehicle are run for the transport of the employees of BPCL the transporter shall not allow any other person to travel in the vehicle, nor shall carry goods or loads of any such person. In case of non-adherence of this clause by the transporter, BPCL may deduct an appropriate amount. Decision for which will be taken by the competent authority of the Company & the penalty amount shall be @ Rs. 500/= per trip.
29. The vehicle will be inspected and supervised by authorized representative of Company from time to time. The suggestion offered by such representatives has to be implemented by owner/transporter of the vehicle and their operators and cleaners within the period allowed by BPCL.

Signature of Transporter

30. The 10 seater closed vehicles will be operated on all days of the month will not be given any holiday/weekly off day.
31. The Contractor/Transporter shall deposit an amount of 15,000/= (Rupees fifteen thousand) only for each 10 seater closed vehicle, towards security money in the form of Bank Demand Draft in favour of M/s Bharat Pumps & Compressors Limited, Naini, Allahabad payable at Allahabad after the award of the contract and before operating the bus in the Company. The amount of earnest money will be refunded to the Contractor/Transporter along-with the security money on successful completion of the contract.
32. In case of breach of any terms and conditions of contract on the part of the transporter BPCL shall forfeit the security money deposited against the contracted 10 seater closed vehicles without prejudice to its right to take legal recourse for the said breach of contract as per law.
33. The transporter will arrange at his own cost for the parking and garaging of the 10 seater closed vehicles at city or at any other place wherever required by the Company.
34. The Transporter will be responsible to run the 10 seater closed vehicles with punctuality so that employees of BPCL coming to the factory for attending their duties may not be delayed and similarly on the return journey similar punctuality will be observed. In case, the vehicle is delayed penalty @ 1% of hire charges for that day/trip may be levied for each minute of delay. However, no deduction would be made for a total of one hour per month for the late arrival for per shift.
35. Actual time of arrival of the vehicle in BPC campus shall be recorded by CISF personnel. For any delayed arrival, reason for the same may got recorded so as to enable the assessment of applicability of force majeure clause.
36. The payment to transporter will be made on monthly basis after rendering the actual service through RTGS (to their Bank Account).
37. In case of increase or reduction of monthly kms running on account of changes in shifts as per the situation arise in the Company from time to time and in view of Company's interest such reduction or increase shall be made on the basis of extra kms.
38. The contract can be terminated by either party on giving two months notice in writing to this effect to the other party. However, in case, the transporter fails to provide the contracted vehicle or fails to provide proper and timely service, as required, BPC will have the right to terminate the contract without any notice and transporter will not be entitled to claim any damages or compensation from BPC for such termination of contract.

Signature of Transporter

- 39 BPC reserves the right to terminate the contract without assigning any reason whatsoever. In the event of such termination, Transporter will not be entitled to any compensation from BPC.
40. Income Tax, as legally applicable, shall be deducted from transporter's bill. All correspondence pertaining to contract regarding Income Tax shall be addressed to head of Finance Department and should bear our contract reference.
41. Transporter shall make payment of minimum wages to the Driver/Cleaner of the vehicle and also have to provide PF/ESI code to deposit their PF/ESI deduction as per statutory requirement. In this regard an undertaking in writing has to be submitted with offer by Transporter with the tender document within one/two months failing which their contract will be deemed to be terminated.
42. The engagement of vehicle will run from the first day of every English Calendar month to the last date of that month. The amount is inclusive of all Taxes, permits required by the Transporter of vehicles.
43. The vehicles shall carry all the standard accessories like tool kit, fire extinguisher & general spares etc. including the standard first aid box/kit. First aid boxes shall always be made available in the vehicle. In case of non availability of the first aid boxes with kit on more than two occasions in a month a deduction of Rs. 500.00 per month shall be made from the bills of the contractor.
44. The contractor shall be responsible for maintaining the vehicles in perfect running conditions and vehicles shall be regularly cleaned on daily basis and periodically polished. The vehicles shall have their cushioned seats and interiors maintained in good shape and cleaned daily. In case of default a maximum of Rs.500/= may be deducted from the bills in each case.
45. Arbitration Clause: Dispute or difference of any kind whatsoever arising out of or related to this contract shall be referred to the sole Arbitrator nominated/appointed by the Head of HR Department of Company and the decision/award given by such Arbitrator shall be conclusive, final and binding on the parties to this contract.
46. Jurisdiction: Any dispute or difference between the parties shall be subject to jurisdiction of Courts at Allahabad only.

Signature of Transporter.

I/We agree with the terms and conditions from Sl. No.1 to 46 and give my consent for the same.

Signature of Transporter.

Name: _____

Address _____

Witness:

1. Signature _____

Name : _____

Address: _____

2. Signature: _____

Name _____

Address: _____

BHARAT PUMPS & COMPRESSORS LIMITED
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NAINI-ALLAHABAD

Bid No. I

DETAILS OF 10 SEATERS CLOSED VEHICLE

1. Make :
2. Model :
3. Registration No. :
4. Name of Owner/Agencies :
5. No. of Vehicles available :
With details
6. No. of vehicle offered for :
Transportation with details
of 10 Seaters closed vehicle
7. Photocopies of documents : 1. Ownership
of 10 Seaters closed 2. Registration
vehicle with respect to 3. Insurance up-to _____
ownership and Tax paid 4. Taxes paid up-to _____
5. Permit up-to _____
6. Pollution certificate etc.
7. Earnest money paid vide Demand Draft No. _____ dated _____ for
Rs. _____ drawn on Bank _____.

Signature of Transporter
Name _____
Address _____

Telephone No. _____

Witness:-

1. Signature _____
Name _____
Address _____

2. Signature _____
Name _____
Address _____

BHARAT PUMPS & COMPRESSORS LIMITED
(A Government of India Enterprise)
NAINI-ALLAHABAD

Bid No. II

RATE OFFERED FOR 10 SEATERS CLOSED VEHICLE, MODEL 2012 & ABOVE

1. <u>GAD pool duty/Rual side duty):-</u> (24 hrs duty)	(1) Kms running <u>per month</u>	(2) Rate offered <u>per month(as per Col.1)</u>
Required 03 (Three) Nos. (10 Seater Closed vehicle) for three routes & other duty.	i) 2000	Rs. _____
	ii) 1500	Rs. _____

2. Rate offered for extra kms beyond fix monthly kms @ Rs. _____ per km.
3. L-1 will be decided on fixed kms basis only and there is no weightage for higher than 2013 model.

Signature of Transporter
Name _____
Address _____

Telephone No. _____

Witness:

- | | |
|--------------------|--------------------|
| 1. Signature _____ | 2. Signature _____ |
| Name: _____ | Name _____ |
| Address _____ | Address _____ |
| _____ | _____ |